

Student Name

Mr. Chisholm

Class name

Date

Title

I. Introduction

- A. Attention grabber
- B. Statement of purpose/thesis
- C. Statement of significance
- D. Credibility
- E. Preview

II. Body—General Topic

- A. Main topic
 - 1. Subtopic: facts, examples, and details
 - 2. Subtopic: facts, examples, and details
 - 3. Transition
- B. Main topic
 - 1. Subtopic: facts, examples, and details
 - 2. Subtopic: facts, examples, and details
 - 3. Transition
- C. Main topic
 - 1. Subtopic: facts, examples, and details

2. Subtopic: facts, examples, and details

3. Transition

III. Conclusion

A. Review main points

B. Restate purpose/thesis

C. Final statement

1" margin

Use a 12 point font in Courier New, Times New Roman, Tahoma, or Arial. Use black ink on white, 8.5" x 11" paper.

Jane Smith

Mr. Chisholm

English

Write the day, month, and year.

20 September 2007

Use the header function to have the student's last name and page number on each page.

The Year of 1776

Type the title without using bold or italics.

I. Introduction

- A. "Victory or death"—George Washington
- B. The year the course of the Revolutionary War changed
- C. Made Americans out of everyone in the room
- D. Read *1776* by David McCullough
- E. Key events
 - 1. Powerful Britain
 - 2. American independence
 - 3. A first victory

II. Main body

- A. Britain's powerful military
 - 1. Battle of Bunker Hill
 - a. Colonials forced a confrontation
 - b. British won with heavy losses
 - c. A long war ahead
 - 2. Great decisions to be made
- B. American independence

To indent, hit the Tab key. After typing the number/letter, hit the Tab key again and type the phrase. All the letters/number should be aligned in the same column.

1. Thomas Jefferson's Declaration of Independence
 - a. Purpose of government
 - b. Reasons for separation
 2. Point of no return
 - C. Battle of Trenton
 1. George Washington defeated the Hessians
 2. Britain forced to reevaluate the war
 3. Direction of the war changed
- III. Conclusion
- A. 1776 saw many changes in the war
 - B. Events of one year can change the world
 - C. Anyone can make a lasting difference